

Commander/Director Chain of Custody Log

Activity Information																				
** Activity Names from EMP 4.4.2: _____ **MACOM/Wing Name (Column C): _____ **Group/Brigade Name (Column E): _____ **Squadron/Battalion Name (Column G): _____ **Unit Name (Column I): _____																				
If more than 20 Documents are being Transferred, use a second COC Form.																				
Coordinator FEVA Form 32-643	Training Report	EMP 4.4.4 FACB	Fac/Ops Inventory FEVA 32-600	Activity Assessment Multi-Media Checklist	ACAP Summary Report FEVA Form 32-601	HM Insp FEVA Form 32-680	HazMart Insp FEVA 32-683	Site Approval FEVA 32-699	WDL FEVA Form 32-697	Waste Min Plan	Weekly HW Insp FEVA 32-698	TSS Weekly Inspection Report Log	Monthly UW Insp FEVA 32-695	CTL FEVA Form 32-696	HWAf Insp FEVA 32-641	Lead Acid Battery FEVA 32-691	FACB Annual Review-Commander/Director	The "Relinquished By" and the "Received By" MUST BE the "Commander/Director"! FACB Annual Reviews MUST be signed by the Commander or Director.		
Place an "X" in the Appropriate Box for Each Document Being Transferred! Place an "N" in the Appropriate Box for Each Document no Being Transferred! All Boxes Must Contain either a "X" or "N"; No Empty Boxes!																		Relinquished By Signature Printed Name	Received By Signature Printed Name	Date Time

Chain of Custody (COC) Instructions

All Items on the Form Must be completed

Use additional Forms if Needed

The following Documents are the most common & are Pre-loaded.

EMP 4.4.2 Tab 4 AEC, UEC & HWC Appointment FEVA Form 32-643
EMP 4.4.2 Tab 6 Training Report
EMP 4.4.4 Tab 1 Activity Functional Area Continuity Book (FACB)
EMP 4.5.2. Activity Facilities and Operations Inventory FEVA Form 32-600
EMP 4.5.2. Activity Assessment Multi-Media Checklist
EMP 4.5.2. Activity Corrective Action Plans (ACAP)
EMP 4.4.6.6 Monthly Hazardous Material Site Inspections FEVA Form 32-680
EMP 4.4.6.6. HazMart Inspection Checklist FEVA Form 32-683
Hazardous Waste Management Plan (HWMP) TSS, SAS, NHS Site Approval FEVA Form 32-699
HWMP Waste Description Log FEVA Form 32-697
HWMP Weekly TSS, SAS, & NHS Inspections FEVA Form 32-698
HWMP TSS Weekly Inspection Report Log
HWMP Monthly Universal Waste Site Inspections FEVA Form 32-695
HWMP Container Turn-in Log FEVA Form 32-696
HWMP HWAFF Pickup Inspection Checklist FEVA Form 32-641
HWMP Lead Acid Battery Tracking FEVA Form 32-691

The following Documents if used must be typed on the Form in the vacant blank spaces or on another COC Form

EMP 4.4.6.1 Air Quality Program Reporting FEVA Form 32-610
EMP 4.4.6.5 Comprehensive Procurement Guideline Report FEVA Form 32-671
EMP 4.4.6.5. Recovered Materials Determination FEVA Form 32-672
EMP 4.4.6.5 Exemption Certification FEVA Form 32-673
EMP 4.4.6.14 AST Inspection Record FEVA Form 32-630
EMP 4.4.6.14 AST Discrepancy Report FEVA Form 32-631
EMP 4.4.6.14 Monthly UST Inspection Record FEVA Form 32-633
EMP 4.4.6.14 UST Discrepancy Report FEVA Form 32-632